

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
Crooked Creek Park
November 28, 2007**

**6:15 p.m. Work Session
7:00 p.m. General Session**

AGENDA

Call to Order and Invocation
Welcome

- | | | |
|--------------|--|-------------|
| I. | *APPROVAL OF THE AGENDA | |
| II. | REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT | |
| III. | *APPROVAL OF THE MINUTES—Sept 26, 2007 & Oct 12, 2007 | Pages 1-5 |
| IV. | COMMUNICATIONS FROM THE PUBLIC | |
| V. | PUBLIC PRESENTATION | |
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| | B. Community Star – Dolly Kent | Page 7 |
| | C. 2008 Health Benefits – David Gibson | Page 8 |
| VI. | STAFF REPORTS | Pages 9-35 |
| VII. | NEW BUSINESS | |
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| | *B. 2008 Commission Meeting Schedule | Pages 37-38 |
| | *C. Fee Changes | Pages 39-40 |
| | *D. RTP Grant | Page 41 |
| VIII. | EXECUTIVE DIRECTOR’S REPORT—Dan Wells | |
| | New Hire & Upcoming Events | Page 42 |
| IX. | COMMISSION RESPONSE | |
| X. | ADJOURNMENT | |

*** Denotes Commission Action Needed**

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
WORK SESSION MINUTES**

III

Crooked Creek Park
November 28, 2007
6:15 pm

Members Attending: Tom McLean, John Sowards, Scott Wilhide, Emily Shuman Members Absent: Bruce Loveless. Non-Members Attending: Dan Wells, Eve Mittendorf, Joey Holleman.

The following items were discussed:

Dan Wells reviewed the November agenda and distributed a proposal from Gerald Steele with NAI Avant, LLC with a recommendation on how to market the remaining Saluda Shoals (BC Components) property. Discussion occurred regarding the remaining property, previously sold property, driveways/easements and the arena site. Mr. Wells inquired if there were any objections to the proposal. John Sowards stated, no.

Mr. Wells communicated a recent incident that resulted in the termination of a dog park membership. The incident involved a park member violating the park leash policy, which resulted in the member's dog aggressively approaching another park patron and his child. This was the second incident with this particular dog (approximately a 90lb rottweiler). The dog park member was notified; the member's father called the park and communicated that he may come to the Commission meeting to contest the decision. Emily Shuman inquired if the patron received a written warning after the first incident. Mr. Wells stated no; however, the warning was verbally noted and acknowledged by the park member.

John Sowards inquired on the status of the demolition of the buildings at the old BC Components property. Mr. Wells replied that three buildings were removed, the asbestos removal was almost complete and the scrap metal has been removed; the project is approximately 30% complete.

Mr. Wells communicated that the Sleighbell Trot event was very successful; an approximate 64% increase from 2006. There were over 1000 participants this year. Discussion occurred regarding road construction and safety on Bush River Road. Discussion also occurred regarding loitering and inappropriate behavior at Gardendale boat landing. Mr. Wells communicated that the Lexington Sheriff's department has been notified and are patrolling on a regular basis.

Mr. Wells shared the upcoming budget process; in January staff will review the capital list. The proposed preliminary budget is due to County Council by mid February. Mr. Wells reminded the Commission that the maximum Irmo Chapin Recreation Commission can request is CPI plus growth.

Mr. McLean inquired about the art event. Mr. Wells replied that the art event "In the Eyes of Art" has been renamed "Unearth." Chairman McLean stated he would recognize Emily Shuman during the general session as a new Commissioner for Irmo Chapin Recreation Commission. In addition, Mr. McLean will recognize Carl Hust in the General Session for his years of service on the Commission and announce him as Commissioner emeritus. Mr. Wells also reminded the Commission that the election of officers should occur at the January 2008 Commission meeting.

The Chairman requested to adjourn the work session and move to the regular monthly general session.

Eve E. Mittendorf
Recording Secretary
IRMO CHAPIN RECREATION COMMISSION

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
GENERAL SESSION MINUTES**

Crooked Creek Park
November 28, 2007
7:00 pm

Non-members Attending

Dan Wells	Eve Mittendorf
Carl Hust	Elizabeth Taylor
Belinda Rhodes	Jack Terrell
Joey Holleman	Jim Wellman
Jeanette Wells	Jennifer Bollo
Dolly Kent	Steve DeKoslowski
Pat Martin	Michael DeKoslowski
David Gibson	

Members Attending

Tom McLean
Scott Wilhide
John Sowards
Emily Shuman

Members Absent

Bruce Loveless

The meeting was called to order by the Chairman McLean. Tom McLean delivered the invocation. Guests were welcomed. Chairman McLean introduced the newest Commissioner, Emily Shuman and recognized Carl Hust for his years of service on the Irmo Chapin Recreation Commission and acknowledged him as a Commissioner emeritus. Mr. Hust thanked the Commission and staff for the great journey; congratulated new Commissioner, Emily Shuman and thanked Chairman McLean for the title Commissioner emeritus. Mr. Hust also requested that the Commission protect and treasure the Saluda Shoals property (BC Components) for future recreational use.

I. APPROVAL OF THE AGENDA

A MOTION WAS MADE BY JOHN SOWARDS TO APPROVE THE AGENDA AS PRESENTED. SECONDED BY SCOTT WILHIDE. VOTE TAKEN. MOTION APPROVED.

II. REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT

The news media was notified and a notice and agenda posted at the park sites one week prior to the meeting.

III. APPROVAL OF THE MINUTES

A MOTION WAS MADE BY JOHN SOWARDS TO ACCEPT THE SEPTEMBER 26, 2007 AND THE OCTOBER 12, 2007 MINUTES AS PRESENTED. SECONDED BY SCOTT WILHIDE.

Mr. Wilhide requested an amendment to the September minutes to include Commissioner Wilhide's absence was due to his participation at the National Recreation Parks Association conference.

COMMISSIONER SOWARDS MADE A MOTION TO INCLUDE AMENDING THE SEPTEMBER MINUTES TO INCLUDE COMMISSIONER WILHIDE'S REQUEST. SECONDED BY SCOTT WHILDE. VOTE TAKEN. MOTION APPROVED.

IV. COMMUNICATIONS FROM THE PUBLIC

Pat Martin, 919 Old Lexington Hwy, Chapin, SC 29036. Ms. Martin Requested Commission sponsorship for the Tri-Star Sports. Chairman McLean communicated that he would have staff review and reply.

V. PUBLIC PRESENTATION

A. EAGLE Scout - Michael DeKoslowski

Tom McLean presented a certificate to Michael DeKoslowski in recognition of his EAGLE Scout project. Michael DeKoslowski designed and created a hummingbird and butterfly garden near the Saluda Shoals Park Environmental Education Center deck.

B. Community Star – Dolly Kent

Mr. Wells presented Dolly Kent with the Community Star for her years of volunteer service to Children's Theatre. Dolly was nominated by staff and voted by management. Ms. Kent thanked the Commission and staff for continuing the program and is honored to have been a part of the Children's Theatre for the past 12 years.

C. 2008 Health Benefits – David Gibson

Mr. Gibson distributed the 2008 health benefits proposal to the Commissioners. Mr. Gibson communicated that the current inflation on medical costs is 14.4% resulting in an increase by insurance carriers of 20%-22% in 2008; three insurance carriers replied to the request for quote on health insurance: Carolina Care Plan submitted a renewal quote with an 8% increase, which includes additional benefits such as national network plan, additional wellness programs and additional prescription drug benefits. BC/BS was close in cost, but had a higher co-pay and less coverage. The third carrier was highest in cost. The recommendation is to stay with the current health coverage carrier Carolina Care Plan and the current dental carrier, AlwaysCare Dental for 2008.

VI. STAFF REPORTS

Mr. Wells gave an overview of the Executive Director's report. Under the Foundation and Enterprise report, there have been multiple sponsorship commitments for Holiday Lights: AT&T - \$10,000, Lexington Medical Center - \$7,500, Waste Management - \$5,000, Citadel Broadcasting and The State – media contributions. Under the Operations and Facilities report, the demolition at BC Components is approximately 30%-35% complete. Crooked Creek Park will be hosting the senior Christmas luncheon on December 13th; Halloween at the park was very successful with approximately 450 participants. Seven Oaks Park meals program mailed a letter of appeal for donations. Last year's mailing produced approximately \$6,000 for the program. Athletics' held steady in Chapin; there is some decline in participation at SOP. Staff has some concerns regarding the impact from out-of-district fees. The Finance department is doing a good job. The year-to-date revenues include the GO bond proceeds. John Sowards asked what banks were evaluated for the best interest

rate on the agency's current CDs. Jim Wellman replied, First Community, BB&T and Carolina First.

VII. NEW BUSINESS

A. 2008 Health Benefits

A MOTION WAS MADE BY JOHN SOWARDS TO APPROVE THE 2008 HEALTH BENEFITS RECOMMENDATION. SECONDED BY SCOTT WILHIDE.

Dan Wells communicated that there are two options presented.

JOHN SOWARDS AMENDED THE ORIGINAL MOTION TO INCLUDE APPROVAL OF OPTION A – STAY WITH CURRENT HEALTH AND DENTAL INSURANCE CARRIERS AND NO INCREASE IN COST TO STAFF AND RETIREES. SECONDED BY SCOTT WILHIDE. VOTE TAKEN. MOTION APPROVED.

B. 2008 Commission Meeting Schedule

A MOTION WAS MADE BY SCOTT WILHIDE TO ACCEPT STAFF RECOMMENDATION AS PRESENTED. SECONDED BY JOHN SOWARDS. VOTE TAKEN. MOTION APPROVED.

C. Fee Changes

A MOTION WAS MADE BY JOHN SOWARDS TO ADOPT THE STAFF RECOMMENDATION ON FEES CHANGES AS STATED IN THE STAFF ACTION MEMO DATED NOVEMBER 28, 2007. SECONDED BY SCOTT WILHIDE. VOTE TAKEN. MOTION APPROVED

D. RTP Grant

A MOTION WAS MADE BY SCOTT WILHIDE TO ACCEPT STAFF RECOMMENDATION ON THE RTP GRANT AS PRESENTED. SECONDED BY JOHN SOWARDS.

Discussion occurred regarding the use of the trails grant and current budgeted monies. Mr. Wells communicated the grant money would be used to extend trails at Crooked Creek Park. John Sowards inquired about the \$20K match. Mr. Wells stated that the match is actually \$25K and would be included in next year's budget.

VOTE TAKEN. MOTION APPROVED.

VIII. EXECUTIVE DIRECTOR'S REPORT

Mr. Wells invited the Commission to attend the Holiday Lights event and the upcoming staff holiday party on December 10th. Mr. Wells also reminded the Commission that the November meeting is the last meeting in 2007; the next scheduled meeting is in January 2008.

IX. COMMISSION RESPONSE

Tom McLean stated that he was proud of the leadership, the work and the dedication of staff on the Holiday Lights event; staff began working on this event in September. Chairman McLean also stated that he appreciated Carl Hust and his years of service to the Commission and the community. Emily Shuman communicated that she looked forward to working with everyone. John Sowards recognized Michael DeKoslowski – EAGLE Scout and Dolly Kent – Community Star recipients; he commended Carl Hust for almost four decades of service to his community and welcomed Emily Shuman. Mr. Sowards also congratulated staff on the year end financial situation and stated that it is wonderful that the agency can incur the increase in insurance cost and not pass it on to the employees. Scott Wilhide concurred; he welcomed Emily Shuman and thanked Carl Hust for his years of commitment to the community.

X. ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 7:55 p.m.

Respectfully submitted,
Eve E. Mittendorf, Recording Secretary
IRMO CHAPIN RECREATION COMMISSION