

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
Crooked Creek Park
November 18, 2009**

**6:30 p.m. Work Session
7:00 p.m. General Session**

AGENDA

Call to Order and Invocation
Welcome

- | | | |
|--------------|--------------------------------------------------------------|-------------|
| I. | *APPROVAL OF THE AGENDA | |
| II. | REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT | |
| III. | *APPROVAL OF THE MINUTES—October 28, 2009 | Pages 1-6 |
| IV. | COMMUNICATIONS FROM THE PUBLIC | |
| V. | PUBLIC PRESENTATION | |
| | A. 2010 Health & Dental Benefit Presentation – David Gibson | Page 7 |
| | B. Other Post Employment Benefits Presentation – Jim Wellman | Page 8 |
| VI. | STAFF REPORTS | Pages 9-21 |
| VII. | NEW BUSINESS | |
| | *A. 2010 Health & Dental Benefits | Page 22 |
| | *B. 2010 Commission Meeting Schedule | Pages 23-24 |
| | *C. Policy Change – OP5 Rental Fee Schedule | Page 25 |
| VIII. | EXECUTIVE DIRECTOR’S REPORT—Elizabeth Taylor | |
| IX. | COMMISSION RESPONSE | |
| X. | ADJOURNMENT | |

*** Denotes Commission Action Needed**

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
WORK SESSION MINUTES**

Crooked Creek Park
November 18, 2009
6:30pm

Members Attending: John Sowards, Emily Shuman, Tom McLean, Bruce Loveless. Members Absent: Scott Wilhide. Non-members Attending: Elizabeth Taylor, Eve Mittendorf

Elizabeth Taylor presented an overview of the November 18, 2009 agenda. Eve Mittendorf reviewed the 2010 benefits package submitted for approval in General Session. Discussion occurred regarding citizen concern and comments on the sale of the Boundary Field property; the Commission will take citizen comments under advisement.

Elizabeth Taylor communicated to the Commissioners her discussion with the ICRC bond attorney. The bond attorney provided clear definition on how the bond money can be used; it is clear that the money cannot be used for pre-payment of debt. Using the money for pre-payment of debt is outside the County Auditors legal authority; bonds are issued based on a certain interest that will be earned by its investors. Tom McLean requested confirmation of the use of the bond money. Elizabeth Taylor stated the primary use is for land acquisition.

Discussion occurred regarding the Richland County portion of School District V parks and recreation services, representation, administration, and millage. Elizabeth Taylor inquired on the status of the hockey arena closing with Lexington County. John Sowards communicated, according to Chuck Whipple as per Dr. Ezra Riber, they would not be ready to close by the 30th. Elizabeth Taylor stated she spoke to Chuck Whipple, Lexington County's Economic Development Department, and he asked if the Irmo Chapin Recreation Commission would give Lexington County through the first week in December to meet with the arena finance members to discuss financing. The Commission agreed. Elizabeth Taylor stated she would communicate to Chuck Whipple that the Commission authorized extending the time as he requested.

John Sowards communicated he will be meeting with Senator Jake Knotts, Representative Chip Huggins and Ed Yates on November 18, 2009. Discussion also occurred regarding banking services and exploring other opportunities for Irmo Chapin Recreation Commission accounts. Elizabeth Taylor updated the Commission on the environmental status at BC Components. The letter was mailed to DHEC regarding the capping of the capacitor dump.

Elizabeth Taylor asked if there were any questions. There being no further business, the meeting was adjourned.

Respectfully submitted,
Eve Mittendorf, Recording Secretary
IRMO CHAPIN RECREATION COMMISSION

**IRMO CHAPIN RECREATION COMMISSION
COMMISSION MEETING
GENERAL SESSION MINUTES**

Crooked Creek Park
November 18, 2009
7:00PM

Non-members Attending

Elizabeth Taylor	Eve Mittendorf
Jack Terrell	Belinda Rhodes
Jay Downs	Jim Wellman
John Cantey	Jeanette Wells
David Gibson	Judy Folk
Louetta Slice	

Members Attending

John Sowards
Emily Shuman
Tom McLean
Bruce Loveless

Members Absent

Scott Wilhide

The meeting was called to order by Chairman, John Sowards. John Sowards delivered the invocation. Guests were welcomed.

I. APPROVAL OF THE AGENDA

A MOTION WAS MADE BY BRUCE LOVELESS TO APPROVE THE AGENDA AS PRESENTED. SECONDED BY EMILY SHUMAN. VOTE TAKEN. MOTION APPROVED UNANIMOUSLY.

II. REQUIREMENTS OF THE FREEDOM OF INFORMATION ACT

The news media was notified of the meeting, it was posted on the website, and a notice and agenda was posted at park sites one week prior to the meeting.

III. APPROVAL OF THE MINUTES

A MOTION WAS MADE BY TOM MCLEAN TO APPROVE THE MINUTES AS PRESENTED. SECONDED BY BRUCE LOVELESS. VOTE TAKEN. MOTION APPROVED UNANIMOUSLY.

IV. COMMUNICATIONS FROM THE PUBLIC

- A. Judy Folk – 206 E. Boundary Street, Chapin, SC 29036
Ms. Folk addressed the Commission regarding concerns of the sale of Boundary Field to Lexington County for the development of a Fire Department. John Sowards communicated the Commission's appreciation for the diplomacy in communicating the concerns and that the information provided would be taken under advisement.

- B. Louetta A. Slice – Generations of Chapin, 431 E. Boundary Street, Chapin, SC
Ms. Slice addressed the Commission regarding concerns on the location of a Fire Department on E. Boundary Street. Ms. Slice offered to purchase the Boundary Field property. John Sowards thanked Ms. Slice for sharing her concerns. Chairman Sowards communicated to the public that the Commission has already executed the contract for the sale of Boundary Field. The only option would be to breach the contract and that will not occur. The County is in their due diligence stage and would likely be interested in hearing from the public.

V. PUBLIC PRESENTATIONS

A. 2010 Health & Dental Benefit Presentation – David Gibson, Gibson & Associates

David Gibson presented the benefit options for 2010. The average increase in South Carolina was 12%. There were seven companies invited to bid; three companies replied. The lowest bid was submitted by BlueChoice with a 1.9% increase. There is one change to the benefits plan from 2009; there is a two tier generic prescription plan, which includes \$8 and \$15 generic levels. The dental and vision plans have no increase or change in plan for 2010. David Gibson also communicated that the ancillary products will be handled through American Fidelity. Bruce Loveless inquired if Commissioners can participate in the health plan. David Gibson replied, yes.

B. Post Employment Benefits Presentation – Jim Wellman, Finance Director

Mr. Wellman presented information in regards to the GASB45 plan. In 2005 the governmental accounting standards board issued a pronouncement that dealt with other post employment benefits (OPB). The intention was to bring governmental accounting more in line with private business. Implementation is based on total revenue and ICRC will fall under that provision in 2009/2010. In May, ICRC contracted with Wachovia retirement services to provide an actuarial study of the agency's liability under GASB45. The study shows the annual estimated cost \$162,000. That takes into account the years of service the employees have earned to date and is part of the equation. The estimated benefits to retirees result in an annual cost of \$46,000; by enabling the retirees to participate it inflates the cost. Under GASB45, ICRC has the option to participate in a non-revocable trust that a deposit would be made annually and with growth would generate enough to pay the benefits in the future. Based on a net liability of \$115,000 per year, it is less than 1% of the net assets. Currently, the 1% would not have an impact on the bond ratings. The establishment of a trust locks the Commission into a long term obligation for many years. Not funding the liability would not reduce our fund balance. It becomes a part of the agency's entity wide statements; not the operating statements. Under GASB45, a study must be done every three years. Mr. Wellman's recommendation, based on current information, is to not enter into any type of funding for this liability at this time. Bruce Loveless inquired if benefits will need to be cut for retirees. Mr. Wellman stated, not necessarily. Staff is discussing a study to be done to look at the numbers and see if they're sustainable. Bruce Loveless inquired how many people are retired from the agency. Eve Mittendorf stated thirteen. Mr. Wellman communicated that the study looks at the 59 full-time current employees and calculates that a large percentage of those people will stay until retirement. Chairman Sowards asked staff to evaluate the current plan documents regarding long term retiree benefits. Elizabeth Taylor communicated her appreciation to Jim Wellman for his research, recommendation and presentation of information. John Sowards also communicated his appreciation to Mr. Wellman and stated that the Commission will rely on him for his recommendation as this moves forward.

VI. STAFF REPORTS

A MOTION WAS MADE BY BRUCE LOVELESS TO ACCEPT THE STAFF REPORTS AS PRESENTED. SECONDED BY TOM MCLEAN. VOTE TAKEN. MOTION PASS UNANIMOUSLY.

VII. NEW BUSINESS

A. 2010 Health & Dental Benefits

Elizabeth Taylor communicated that staff recommends the Commission approve the health benefits for 2010.

A MOTION WAS MADE BY BRUCE LOVELESS TO ACCEPT THE RECOMMENDATION OF THE 2010 HEALTH & DENTAL BENEFITS. SECONDED BY TOM MCLEAN.

John Sowards requested confirmation that the staff recommendation includes an increase for retirees under and over age 65 with no increase to employees. Elizabeth Taylor stated yes, the retirees co-pay increases \$10 per month. John Sowards inquired if the co-pay is different than employees. Elizabeth Taylor stated yes. Eve Mittendorf communicated that the co-pay is a per month fee paid by retirees. The premium is based on their years of service and in addition there is a monthly co-pay of \$21.67. The recommendation would increase the co-pay to \$31.67 to help offset the premium increase. Tom McLean inquired if the increase has to do with age. Eve Mittendorf stated that both under 65 and over 65 retiree plans would have a \$31.67 co-pay. Bruce Loveless stated the plan appeared to be a terrific plan. John Sowards communicated that the costs are substantially lower than other plans and shared his appreciation to David Gibson and staff for their hard work.

VOTE TAKEN. MOTION APPROVED UNANIMOUSLY.

B. 2010 Commission Meeting Schedule

Elizabeth Taylor presented the 2010 proposed Commission meeting schedule for approval. Chairman Sowards accepted the schedule as presented.

C. OP-5 Rental Fee Schedule

Elizabeth Taylor stated that due to Commission's request and due to the state of the current economic conditions, staff is holding current fees. The fee changes presented are in two categories: to establish new fees for facility rentals and field preparations and to delete some fees that no longer serve a purpose or no longer working well for the agency.

A MOTION WAS MADE BY EMILY SHUMAN TO ACCEPT THE RECOMMENDATION OF THE OP-5 RENTAL FEE SCHEDULE. SECONDED BY TOM MCLEAN.

John Sowards recommended staff broadcast the effort of the agency to maintain the fees given the current economic conditions; post at the front desk of each park and post on the website.

VOTE TAKEN. MOTION APPROVED UNANIMOUSLY.

VIII. EXECUTIVE DIRECTOR'S REPORT

Elizabeth Taylor communicated her appreciation and privilege of attending the South Carolina and North Carolina joint conference to receive the "Outstanding Agency of the Year" award on behalf of the Irmo Chapin Recreation Commission. This is the 13th time the agency has been recognized. ICRC also received two other awards: one for the banner art project

and extreme teen program. The conference also provides opportunity for professional development. Ms. Taylor also communicated the following upcoming important dates: Thanksgiving luncheon at Seven Oaks Park, Monday, November 23 is the chairman's lighting starting at 5:30pm, Tuesday, November 24 is the Sleighbell Trot and Holiday Lights opens on Wednesday, November 25. Discussion occurred regarding traffic, signs and additional officers during Holiday Lights and notifying homeowners near the park. Emily Shuman requested a copy of the letter to homeowners. A CAST performance is scheduled for November 20 & 21 at the Village Town Theater in Lexington.

IX. COMMISSION RESPONSE

Bruce Loveless inquired if the golf cart still works. Mr. Wellman stated yes. Emily Shuman communicated her appreciation for participating in the NRPA conference this year. Tom McLean shared his appreciation of staff; particularly this time of year with Holiday Lights. John Sowards communicated his appreciation to Commissioner Shuman for taking the time out of her schedule and participating in the NRPA conference. Chairman Sowards apologized for missing the recognition and receipt of awards at the state conference. Mr. Sowards also communicated that the sale of Boundary Field is complete. There is no Commission meeting in December. Elizabeth Taylor also invited the Commissioners to attend the Holiday staff event on December 3, 2009. John Sowards wished all staff and community members a Happy Holiday.

X. ADJOURNMENT

There being no further business the meeting adjourned at 8:00pm.

Respectfully submitted,
Eve Mittendorf, Recording Secretary
IRMO CHAPIN RECREATION COMMISSION