

## APPLICATION FORM

Business Name: \_\_\_\_\_

Exhibitor Name: \_\_\_\_\_

What name would you like printed in the program? Circle one: **Business** **Exhibitor**

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell / Business Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### Reservation:

____ Single Space (Approximately: 8' x 10')	\$ 45.00 (includes 1 meal ticket)
____ Double Space (Approximately: 8' X 20')	\$ 85.00 (includes 2 meal tickets)
____ Tables ( <b>not included, must request on this form</b> )	# _____ x \$5 each = \$____.00
____ Chairs ( <b>must request on this form, up to 2</b> )	# (0, 1, or 2) _____ = \$ 0.00
____ Additional Meal Tickets	# _____ x \$7 each = \$____.00
____ Electricity ( <b>first come basis, limited availability</b> )	\$ 5.00

**TOTAL ENCLOSED:** \$\_\_\_\_.00

List of major items you will be selling: \_\_\_\_\_

Special Requests: \_\_\_\_\_

Are you a returning vendor? **Y / N**

I, the under signed agree to abide by the guidelines of this show as stated in this application:

\_\_\_\_\_  
Exhibitor Signature

\_\_\_\_\_  
Date

**Make checks payable to "ICRC" and mail with completed application to:**

**Darlene Truesdale  
Seven Oaks Park  
200 Leisure Lane  
Columbia, SC 29210**

**Darlene Truesdale, Program Coordinator,  
803-772-3336, dtruesdale@icrc.net**



## INFORMATION

*Please keep this form*

### HOW TO APPLY:

Applicants will be accepted into the show based on uniqueness, quality of items and contribution to the show. Submitting an application does NOT guarantee acceptance into the show. All exhibitors, including returning exhibitors must submit two photographs of their items along with the application or email to [dtruesdale@icrc.net](mailto:dtruesdale@icrc.net).

### ENTRY DEADLINE:

There is no entry deadline. Applications are available beginning July 1<sup>st</sup> and a wait list is maintained after the show has filled. After November 1, returning vendors are NOT guaranteed a space.

### ELIGIBLE ITEMS:

All items must be locally hand made crafts, original in design and handiwork of the artisan applying. Imports, wholesale, manufactured, catalog and commercial items will not be accepted.

### FEES and CHARGES:

Payment must be submitted **in full** with each application. Upon acceptance into the show, fees are **non-refundable**. Vendors not accepted into the show will receive their return payment by mail with notification.

**Reservation for tables and chairs must be made on your application.**

**NO additional tables or chairs are available after floor plan set-up.**

**Electricity is first-come, first-serve due to limited access, no guarantees.**

### EXHIBITOR SET-UP:

**Friday, December 3, 2010**

**3:00 pm – 8:00 pm ONLY**

**Door Prize due by 8:00 pm**

**Saturday, December 4, 2010**

**8:00 am doors open to exhibitors for last minute touches**

**NO SET-UP or UNLOADING on Saturday, NO EXCEPTIONS!!!**

### DOOR PRIZES:

Exhibitors must provide a door prize, retail value of \$10 or greater.

No soiled, second-hand or low-quality items will be accepted.

Door prizes will be displayed at the entrance of the show.

**Please attach a business card or name tag and booth number on your item.**

Exhibitors and their families are not eligible to win.

### MISCELLANEOUS:

- Special requests are granted on a first come, first serve basis.
- The exhibitor is solely responsible for the collection and reporting of any applicable taxes and securing any applicable permits/licenses.
- ICRC reserves the right to deny acceptance into the show, refuse set-up and cause to remove any items not in keeping with the rules and regulations for the show, or items perceived as not in keeping with standards for good taste.
- Exhibitors who are no-shows, break down early or misrepresent their product in the application form will not be invited to or accepted into future shows nor receive any refund of payments made.
- **Please call** if an emergency arises and you will be late or must withdraw. This includes the night before or day of the event.
- ICRC is not responsible for lost, stolen or damaged items and goods.

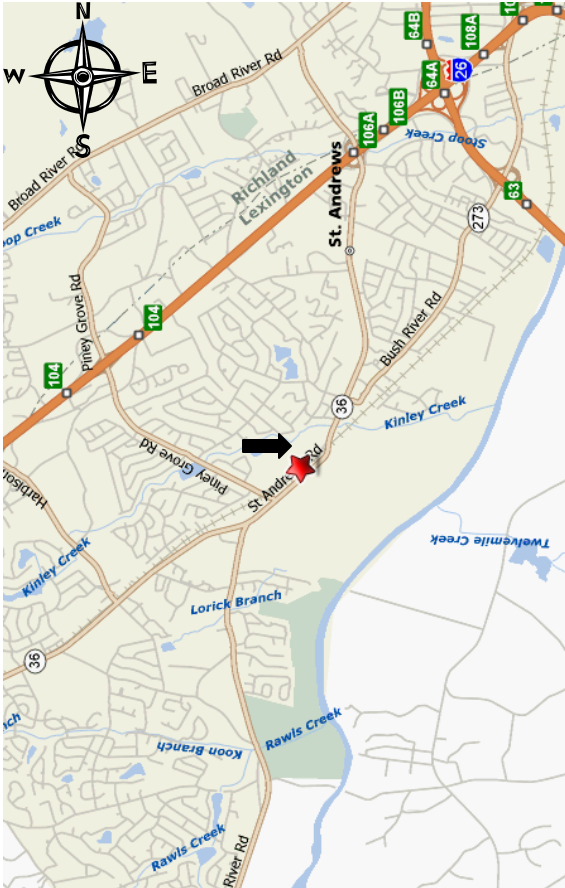
**SEVEN OAKS PARK** is conveniently located just off of I-26, northwest of Columbia.

**When Traveling East on I-26:**

(From Greenville): Take the Piney Grove Road exit #104, turn right on Piney Grove Road and then left onto Leisure Lane just after Leaphart Elementary School.

**When Traveling West on I-26:**

(From Columbia): Take the Piney Grove Road exit #104, turn left on Piney Grove Road and then left onto Leisure Lane just after Leaphart Elementary School.



Santa's Market Craft Show  
Irmo Chapin Recreation Commission  
Seven Oaks Park  
200 Leisure Lane  
Columbia, SC 29210

# 30th Annual Santa's Market Craft Show



**Saturday**  
**December 4, 2010**  
**9:00 A.M.–3:00 P.M.**  
Seven Oaks Park  
Columbia, SC



**IRMO CHAPIN  
RECREATION  
COMMISSION**