

Irmo Chapin Recreation Commission Bid Invitation

Bid Title: Crooked Creek Park Recreation Center Gutters
1098 Old Lexington Hwy. Chapin, SC 29036

Mailing/Posting Date: 12/15/2025.

Bids will be received: 1/08/2026 until: 2:00PM

Direct inquiries to:

Bids should be mailed to:
Mike Hudson, Project Manager
Irmo Chapin Recreation Commission
5605 Bush River Road
Columbia, SC 29212

Or hand carried to:
Administrative Office
Irmo Chapin Recreation Commission
5605 Bush River Road
Columbia, SC 29212

SUBMITTER INFORMATION

Vendor Name: _____

Street Address/PO Box: _____

City, State, Zip Code: _____

Federal I.D./SSN: _____

Contact Person: _____

E-mail Address: _____

Telephone Number: _____

Facsimile Number: _____

MUST BE SIGNED TO BE VALID

I understand that Irmo Chapin Recreation Commission (ICRC) reserves the right to reject any and all proposals, the right in its sole discretion to accept the proposal it considers more favorable to ICRC's interest, and the right to waive minor irregularities in the procedures. ICRC further reserves the right to reject all proposals and seek new proposals when such procedure is reasonably in the best interest of ICRC. ICRC also reserves the right to award portions of this bid to separate vendors. I also certify that this proposal is made in all respects fair and without collusion or fraud. I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

Authorized Signature: _____

Name (typed or printed): _____

Title: _____

SUBMISSION REQUIREMENTS



**IRMO CHAPIN RECREATION
COMMISSION (ICRC)**

**Administration Office
5605 Bush River Road
Columbia, SC 29212**

BID Date: 12/15/2025
Contact: Mike Hudson
Project Manager
Email: mhudson@icrc.net
Phone: (803)213-2047

1. PROPOSAL MUST BE RECEIVED AT: **Administration Office – 5605 Bush River Road Columbia SC. 29212**, NO LATER THAN **2:00PM** ON **1/08/2025** ATTENTIONED TO MIKE HUDSON
2. SUBMITTER INFORMATION AND SIGNATURE PAGE (Pg 1), SUBMISSION REQUIREMENTS (Pg 2 & 3&4 &5)
3. QUESTIONS

All questions regarding this bid must be submitted in writing and faxed or emailed to Mike Hudson at (803)213-2047 or mhudson@icrc.net. Responses to questions will be distributed to all firms which have received an original bid from Irmo Chapin Recreation Commission.

4. INFORMATION AND INSTRUCTIONS

All bid sheets and this form must be submitted in a sealed envelope. The face of the envelope shall contain the bid title (**Crooked Creek Park Recreation Center Gutters**), and the date and time of bid opening. Bids not submitted on this bid form will be subject to rejection. The Commission assumes no responsibility for unmarked or improperly marked envelopes. Bids, amendments or withdrawal requests must be received by the time advertised for bid opening. It is the vendor's sole responsibility to insure that bid documents are received by the time and date indicated in the solicitation notice. All prices and notations shall be printed in ink or typewritten. Errors shall be crossed out and corrections entered and initialed by the person signing the bid. No bid shall be altered or amended after the specified time for opening. By submission of a bid, the vendor shall guarantee that all goods and services shall meet the requirements of the solicitation.

1.0 Scope of Work (Turnkey)

- 1.1 Remove and dispose of approximately 615' gutters, 285' of downspouts, and (18) PVC drain couplings on the building.
- 1.2 Provide and install new gutters, downspouts, and drain couplings
- 1.3 Clean out roof drains for proper drainage.
- 1.4 Sheer off old gutters leaving 2" of the back to use as a drip edge.

2.0 Definitions:

- 2.1 **ICRC** – Irmo Chapin Recreation Commission
- 2.2 **Contractor** – General Contractor who has been awarded this bid.
- 2.3 **Turnkey** - Complete product or service that is ready for immediate use:

3.0 Existing Conditions

 IRMO CHAPIN RECREATION COMMISSION	IRMO CHAPIN RECREATION COMMISSION (ICRC) Administration Office 5605 Bush River Road Columbia, SC 29212	BID Date: 12/15/2025 Contact: Mike Hudson Project Manager Email: mHUDSON@icrc.net Phone: (803)213-2047
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- 3.1** Approximately 615' of gutters, 285' of downspouts, 615' flashing and 18 drain couplings. Located at Crooked Creek Park 1098 Old Lexington Hwy. Chapin SC 29036

PART 4 GENERAL

4.0 SUMMARY

- 4.1 Provide and install gutters, downspouts and drain couplings.**
- 4.2 Remove and dispose of existing gutters, downspouts, and drain couplings.**
- 4.3 Sheer off old gutters leaving 2" of the back to use as a drip edge, to ensure there will be no Water to run behind the new gutters.**
- 4.4 Clean out roof drains for proper drainage.**
- 4.5 Install expansion joints as specified in specifications.**

5.0 Specifications

5.1 Gutters

- A. Commercial grade 8" seamless K style gutter .032-gauge, heavy duty hangers installed every 2' with expansion joints for every run over 100' to ensure expansion and contraction does not cause the new gutter to crease and buckle. Corners should be cut with a compound miter saw to true angle of the turn for a clean and professional looking corner. Color (Bronze)

5.2 Downspouts

- A. Commercial Grade 4"x 5" – .027 Gauge. Color (Bronze)
- B. PVC drain couplings (18)

6.0 CLEANING AND PROTECTION

- A. Protect all landscaping plants in work area.
- B. Clean up all work area's work debris when completed.
- C. Touch-up, repair, or replace damaged finishes before Substantial Completion.

END OF SECTION

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7.0 Indemnification

- 7.1 Hold Harmless and Indemnification** - The contractor shall protect, save, and keep the ICRC forever harmless and indemnified from any damages (including fines or penalties) arising as a result of accidents, injuries, or other occurrences, caused by the negligence or willful conduct of the contractor, its employees, or subcontractors on the Property to conduct the demolition activities contemplated herein, regardless of who the injured party may be. Notwithstanding the foregoing, ICRC shall not be responsible for that proportionate share of the damage arising from the negligent or willful conduct of the contractor, its employees, or sub-contractors.
- 7.2 Environmental Indemnification and Hold Harmless** - The contractor shall indemnify and hold the ICRC harmless from any and all claims, demands, judgments, orders, or damages resulting from hazardous substances discharged onto the Property by the contractor, its employees, or sub-contractors in connection with the resurfacing or repair activities contemplated herein. The term "hazardous substances," as used herein, shall mean any substance heretofore or hereafter designated as hazardous under the Resource Conservation and Recovery Act, 42 U.S.C. Sec. 6901 et seq.; the Federal Water Pollution Control Act, 33 U.S.C. Sec. 1257 et seq.; the Clean Air Act, 42 U.S.C. Sec. 2001 et seq.; the Comprehensive Environmental Response Compensation and Liability Act of 2080, 42 U.S.C. Sec. 9601 et seq.; or the Hazardous Waste Cleanup-Model Toxics Control Act, RCW 70.105D, all as amended and subject to all regulations promulgated there under.

8.0 TERMINATION

- 8.1 For Cause:** In the event of material breach by contractor, ICRC shall be given written notice specifying the material breach. The County would regard any deviation from the requirements of the contract that was neither trivial nor innocent as being material. Such deviations are evaluated on an instance-by-instance basis but any deviation which impairs the utilization or value of the property to ICRC would be regarded by the Commission as a material breach. Upon receipt of such notice, if contractor has not begun correction of the material breach within two (2) days or has not substantially corrected the material breach within ten (10) days of receipt of written notice, ICRC shall have the right to terminate unilaterally and immediately services hereunder without further notice. County of Lexington reserves the right to purchase any and all services or other items thereafter in the open market, charging the contractor with any additional costs. Should such charge be assessed, no subsequent proposals or proposals of the defaulting contractor will be considered until the assessed charge has been satisfied. Additionally, ICRC shall have a similar right of rescission in any instance where contractor provides or seeks to provide any services for a price higher than that specified herein, without regard to cause, including governmental regulatory intervention and insistence. In the event of rescission, revocation or termination, all documents and other materials in the possession of ICRC or scheduled for delivery to the Commission relating to performance hereunder shall become the property of ICRC. ICRC's failure to exercise their rights to terminate under this provision shall not be construed as a waiver of their rights to terminate, rescind or revoke the services herein in the event of any subsequent breach.



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Bid Submittal Requirements

- I. Provide copy of certificate of insurance.
- II. Provide at least three references of customers who had similar work conducted by your company.
- III. Provide time frame to complete work
- IIII Bidder will submit color sample.
- V. Supply all documentation of licenses and certification required.

Bid Submittal Document

All bid components are required to be filled in for bid to be eligible for consideration

Bid Components

Unit Price

Provide & Construct Total All

\$ _____

Comments / Proposed Addendum

Company Name: _____

Address: _____ **Ph.** _____

Company Representative: _____ **Title:** _____

Signature: _____ **Date:** _____