

**Irmo Chapin Recreation Commission Bid**

**RFP Title:** Crooked Creek Park Wood Pole Ballfield Lighting Replacement  
**Mailing/Posting Date:** February 13, 2025  
**Mandatory- Pre-Bid** February 20, 2025 – 2:00PM -Crooked Creek Park  
1098 Old Lexington Hwy, Chapin SC. 29036  
**Bid Date :** February 27, 2025, at 2:00PM ICRC Administrative Office  
5605 Bush River Road, Irmo SC. 29063

**Direct inquiries to:**  
**Bids should be mailed to:**  
Jay Downs, Superintendent  
Irmo Chapin Recreation Commission  
5605 Bush River Road  
Columbia, SC 29212

jdowns@icrc.net  
**Or hand carried to:**  
Administrative Office  
Irmo Chapin Recreation Commission  
5605 Bush River Road  
Columbia, SC 29212

**SUBMITTER INFORMATION**

Vendor Name: \_\_\_\_\_  
Street Address/PO Box: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Federal I.D./SSN: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Facsimile Number: \_\_\_\_\_

**MUST BE SIGNED TO BE VALID**

I understand that Irmo Chapin Recreation Commission (ICRC) reserves the right to reject any and all proposals, the right in its sole discretion to accept the proposal it considers more favorable to ICRC's interest, and the right to waive minor irregularities in the procedures. ICRC further reserves the right to reject all proposals and seek new proposals when such procedure is reasonably in the best interest of ICRC. ICRC also reserves the right to award portions of this bid to separate vendors. I also certify that this proposal is made in all respects fair and without collusion or fraud. I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

Authorized Signature: \_\_\_\_\_

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

## **SUBMISSION REQUIREMENTS**

1. PROPOSAL MUST BE RECEIVED AT: **Administration Office – 5605 Bush River Road Columbia SC. 29212**, NO LATER THAN 2:00PM ON January 9, 2025. ATTENTIONED TO JAY DOWNS
2. SUBMITTER INFORMATION AND SIGNATURE PAGE (Pg 1), SUBMISSION REQUIREMENTS (Pg 2 & 3&4)
3. QUESTIONS

All questions regarding this bid must be submitted in writing and emailed to Jay Downs at

[jdowns@icrc.net](mailto:jdowns@icrc.net). Responses to questions will be distributed to all firms, which have received an original bid from Irmo Chapin Recreation Commission.

### 4. INFORMATION AND INSTRUCTIONS

All bid sheets and this form must be submitted in a sealed envelope. The face of the envelope shall contain the bid title (**Crooked Creek Park Wood Pole Ballfield Lighting Replacement**), and the date and time of RFP opening. RFPs not submitted on this bid form will be subject to rejection. The Commission assumes no responsibility for unmarked or improperly marked envelopes. RFP, amendments or withdrawal requests must be received by the time advertised for RFP opening. It is the vendor's sole responsibility to ensure that documents are received by the time and date indicated in the solicitation notice. All prices and notations shall be printed in ink or typewritten. Errors shall be crossed out and corrections entered and initiated by the person signing the bid. No bid shall be altered or amended after the specified time for opening. By submission of a bid, the vendor shall guarantee that all goods and services shall meet the requirements of the solicitation.

#### **1.0 Scope of Work:** - Must address in bid document

- 1.1** Remove and dispose 8 existing wood poles as marked by owner (diagram) on located Crooked Creek Park Baseball Fields  
Field #1 - 3 poles Field #2 - 4 poles - Field #3 – 1 Pole
- 1.2** Install 8 class 3 60-foot treated wood poles .
- 1.3** Reinstall with existing cross arms and light fixtures and re-aim lights
- 1.4** Replace wire, conduit, sweeps and electrical boxes on each pole replaced and light cords as needed.
- 1.5** Replace sweeps/conduits and junction box throughout fields one, two and three as indicated on enclosed diagram.

**Specifications – Meet all state and county electrical codes.**

**Bid Submittal Document**

All bid components are required to be filled in for bid to be eligible for consideration

**Bid Components**

Provide pricing on each area listed below – All or portions of this bid may awarded.

**Field 1**

- **Replace Pole # 1**                                    \$ \_\_\_\_\_
- **Replace Pole # 7**                                    \$ \_\_\_\_\_
- **Replace Pole # 8**                                    \$ \_\_\_\_\_
- **Replace Sweep on Pole # 6**                    \$ \_\_\_\_\_
- **Replace Junction Box at Pole # 2**           \$ \_\_\_\_\_

**Field 2**

- **Replace Pole # 3**                                    \$ \_\_\_\_\_
- **Replace Pole # 5**                                    \$ \_\_\_\_\_
- **Replace Pole # 6**                                    \$ \_\_\_\_\_
- **Replace Pole # 8**                                    \$ \_\_\_\_\_

**Field 3**

- **Replace Pole # 2**                                    \$ \_\_\_\_\_
- **Replace Sweep on Pole # 3**                    \$ \_\_\_\_\_
- **Replace Sweep on Pole # 5**                    \$ \_\_\_\_\_

**Total All (If all areas awarded)    \$ \_\_\_\_\_**

- **Project Completion Date** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Ph.** \_\_\_\_\_

**Company Representative:** \_\_\_\_\_ **Title:** \_\_\_\_\_

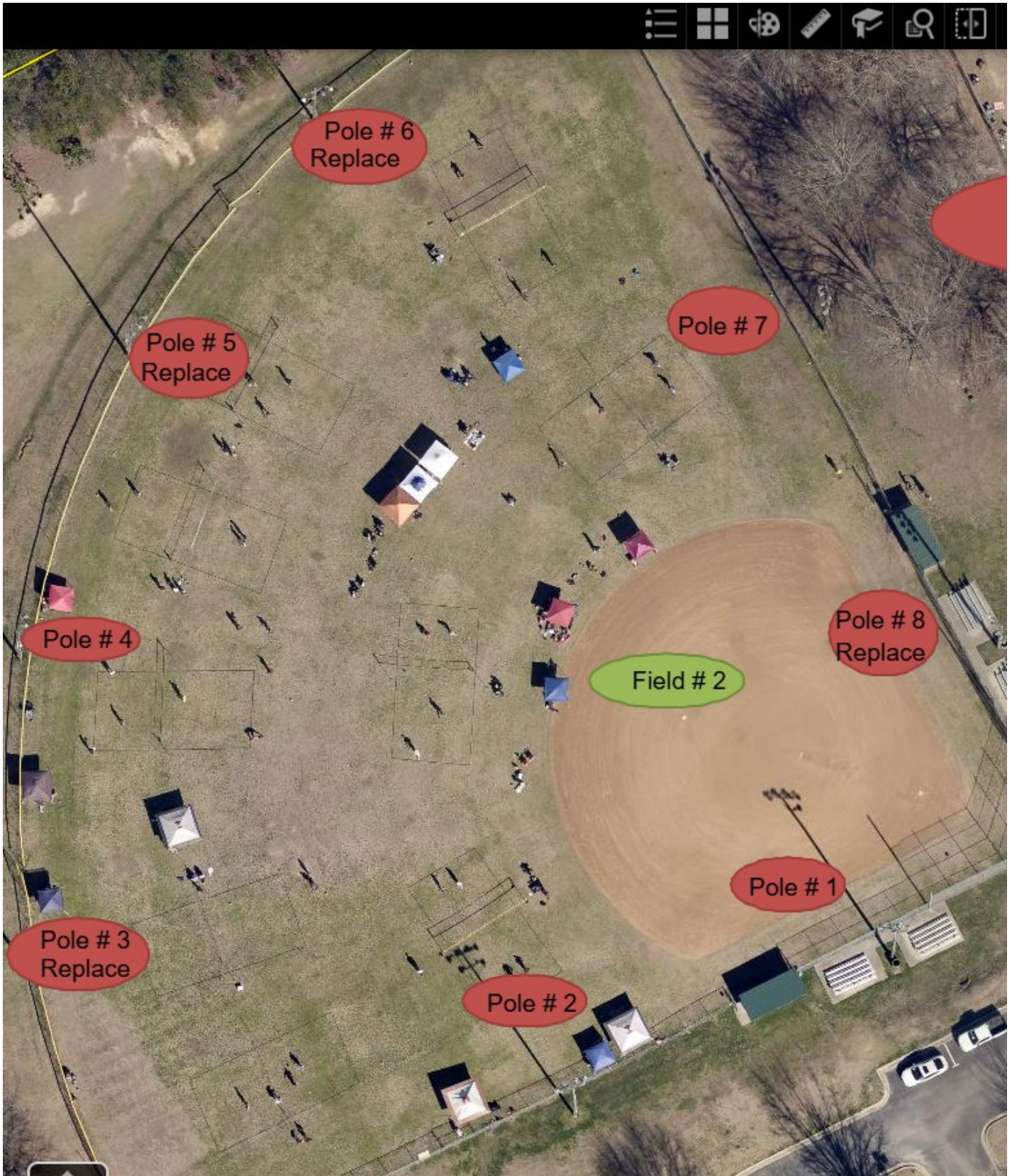
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Ballfield Diagrams

## Field 1



# Field 2



# Field 3

